

CITY OF CANTON

www.firstmondaycanton.com

e-mail: tradecenters@cantontex.com

RENTAL APPLICATION FOR TRADE CENTER SPACE CITY OF CANTON'S OFFICIAL FIRST MONDAY TRADE DAYS PARK

Please type or print and return to:

FIRST MONDAY TRADE DAYS
P.O. BOX 245
CANTON, TX 75103
Phone: 903-567-6556
Fax: 903-567-2923

DATE: _____

NAME(S): _____

BUSINESS NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

DAYTIME PHONE: _____

OTHER PHONE: _____

DRIVER'S LICENSE NUMBER AND STATE: _____

TEXAS TAX ID NUMBER: _____

DO YOU WANT TO BE A FULL TIME VENDOR? _____ YES _____ NO (FILL IN ONLY)

IF FILL IN ONLY, WHICH MONTH(S)? _____

DESCRIBE MERCHANDISE AND TYPE OF DISPLAY: _____

PLEASE PROVIDE PHOTOS OR WEBSITE: _____

FIRST MONDAY TRADE CENTERS I AND II: 14' WIDE X 14' DEEP = \$150

Located South of Arbor Atrium between Rows 14 and 20

FIRST MONDAY TRADE CENTERS III AND IV: 10' WIDE X 20' DEEP = \$150

Located at the center of the park between Rows 25 and 27

TRADE CENTER PARKING = \$50 each

- 20' MAXIMUM LENGTH - No oversized vehicles or campers allowed

NUMBER OF VENDOR SPACES REQUESTED: _____ NUMBER OF PARKING SPACES: _____

ARE YOU CURRENTLY A FIRST MONDAY VENDOR? _____ YES _____ NO

IF YES, WHAT ARE YOUR LOT NUMBERS? _____ HOW LONG? _____

REFERENCES: _____

Thank you for applying with the City of Canton's Official First Monday Trade Days Park

FIRST MONDAY TRADE DAYS TRADE CENTERS I, II, III, AND IV TRADE CENTER GUIDELINES

IN ADDITION TO FIRST MONDAY POLICIES AND PROCEDURES IN THE ATTACHED VENDOR INFORMATION BROCHURE, FIRST MONDAY TRADE CENTER VENDORS MUST ABIDE BY THE FOLLOWING GUIDELINES. ANY FAILURE TO COMPLY MAY RESULT IN REMOVAL FROM THE PREMISES ALONG WITH THE LOSS OF RENTED SPACE UPON MANAGEMENT DISCRETION.

MANAGEMENT RESERVES THE RIGHT TO REJECT APPLICATIONS, MONITOR MERCHANDISE AND DISPLAYS, AND TO DECLINE RENEWAL TO ANY VENDOR IN VIOLATION OF THE VENDOR'S POLICIES AND PROCEDURES OR THE TRADE CENTER GUIDELINES.

SALES

1. Space rental in the First Monday Trade Centers for First Monday weekends shall be restricted to the merchandise accepted on individual applications. Management approval is required for any changes or additions to the type of merchandise originally accepted.
2. Each vendor is required by Texas Law to have a Texas Sales Tax Permit. Contact 1-800-252-5555 for information.

SPACE RENTAL (Includes Electricity)

Trade Centers I and II	14' wide x 14' deep	\$150 per weekend
Trade Centers III and IV	10' wide x 20' deep	\$150 per weekend
Trade Center Parking	20' MAX. LENGTH	\$50 each per weekend

3. Vendors must display and operate their assigned space(s) EVERY First Monday weekend. Should there be a need for a non-emergency absence, the vendor shall make arrangements to have someone set up and operate the vendor's booth with the approved vendor's merchandise. Emergency absences will be handled on an individual basis; however, excessive absences will not be tolerated and the spaces will be re-assigned.
4. No refunds or transfers of payments to another month will be allowed.
5. Vendor spaces may not be sub-leased.
6. No "Hawking" allowed.
7. First Monday lot receipts are issued for the sole purpose of admitting said vendor into the park, they are not a shopping pass. All vendors must present current receipt when renewing spaces.
8. Payment for space renewals must be received **NO LATER THAN** the Friday following First Monday weekend. Spaces not renewed by that date will be assumed open and reassigned.

BUILDING HOURS

Open to Vendors:	8:00 a.m. Wednesday (set up only) All day Thursday – Vendors are encouraged to open on Thursday, but it is not required
Mandatory Hours:	8:00 a.m. – 5:00 p.m. Friday and Saturday 9:00 a.m. – 4:00 p.m. Sunday Longer hours are encouraged

9. Displays must be complete and open to the public during the above listed mandatory operating hours.
10. Deliveries and loading / unloading are not permitted during the mandatory operating hours.
11. Unloading and removal of extra vehicles from the premises must be completed 30 minutes before the opening hour each morning.
12. Do not block streets or entries around the building while loading / unloading.
13. Vendors may drive in the building for the sole purpose of setting up on Wednesday beginning at 8:00 a.m. and for tearing down on Sunday beginning at 5:30 p.m. with one vehicle per vendor at any one time. **NO VEHICLES ARE ALLOWED IN THE BUILDING THURSDAY, FRIDAY, SATURDAY, OR PRIOR TO 5:30 P.M. ON SUNDAY.**
14. Vendors are expected to be courteous of each other when bringing vehicles into the building. Please clean up any mud, leaks, etc. cause by your vehicle and remove it as quickly as possible taking extra efforts not to block or delay another vendor's set up.
15. Vendors should contact management in the event of any controversy.

SET-UP & DISPLAYS

16. Vendors are responsible for maintaining attractive, orderly displays. Tables must be draped to floor and the booth should be defined with a decorative backdrop.
17. Vendors on an outside wall are **REQUIRED** to secure tarps behind their booths in addition to a decorative backdrop. If you want to rent the tarps instead of purchase, there are tent vendors at First Monday who provide tarps and installation monthly.
18. **Vendors are required to keep their booth and aisle in front of booth swept and clean. Upon departure, the assigned area must be clean and all trash bagged and placed in trash barrels located around the building. Do not leave ties, tacks, nails, wires, etc.**
19. All displays, merchandise, and seating must remain within the designated lines of the rented space.
20. No permanent fixtures and / or display items may be placed in the Trade Centers.
21. Vendors must use a 3-prong extension cord when utilizing electrical outlets. Please turn off or unplug all lights and lamps every night. Please keep all extension cords out of public walkways to avoid accidents.

VEHICLES AND PARKING

22. Vendor passes will be issued each month for the purpose of identifying vendor vehicles. The number of passes issued will be limited and each vehicle must have a pass visible when entering and while parked in the First Monday Park.
23. Trade Center vendors may reserve marked parking spaces outside the Trade Centers for vehicles, merchandise storage, trailers, or (with approval) extended booth space. The spaces may not be used for motor homes, travel trailers, or oversized vehicles. (A grandfather clause is included for the spaces utilized for motor homes and / or travel trailers prior to October 1, 1998). The rent is \$50 per parking space. Other regular outside lots **MAY NOT** be used for vehicle parking.
24. Illegally parked vehicles will be towed and / or ticketed at the owner's expense and may result in the loss of rented space(s).
25. Free parking with a vendor pass is available in the City of Canton's parking lot located at the entrance off FM 859 (West Gate Entrance). Parking is customarily \$4.00 per day in most privately owned lots nearer to the Trade Centers.
26. Gate pass request forms are available upon request when renewing your space. Vendors must complete a request and give it to customers needing to drive in and pick up merchandise.
27. Unauthorized use of Vendor Passes or Gate Passes is strictly prohibited. Any violations will result in the loss of rented space.

Your dedication to providing an attractive, safe, and clean shopping environment will be greatly appreciated. Quality merchandise and attractive, eye-catching displays bring customers back again and again.

Welcome to the City of Canton First Monday Trade Centers!

FIRST MONDAY TRADE DAYS
TRADE CENTERS I, II, III, AND IV
TRADE CENTER GUIDELINE
ACKNOWLEDGMENT

I have received, read, fully understand and intend to follow the Trade Center Guidelines. I understand that if I do not follow the guidelines of the Trade Centers, I will jeopardize my space/s. The City of Canton reserves the right to amend or change the guidelines without written prior notice.

Trade Center _____ Space # _____

Date: _____

Name: _____

Signature: _____

Please return via mail or directly to the Log Cabin Office.

First Monday Trade Days
Attn: Trade Center Coordinator
P.O. Box 245
Canton, TX 75103

APPROVED TENT & TABLE VENDORS

<p>Avery Rental Row 50, Lots 2393-2396 Marty Avery 870-645-2434 903-276-1079 tents & tables</p>	<p>Bowie II Corner of Row 97 & 52 Art Hawkins, Jr. 1-800-699-1988 940-928-9164 940-872-7748 – On the Grounds Backdrops, tents & tables</p>
<p>B.T.&T. Row 11, lots 1105-1106 Canton, TX 903-258-0625 OR 903-530-7523 Tents, Tables, PV Backdrops & Drapes Scooter – Rental & Sale Shopping Carts – Rental & Sale</p>	<p>Garrison Table Rental Row 85 Lot 5006 Phillip & Angie Garrison 903-567-7629 903-312-0499 903-264-3512 tables only</p>
<p>Jerry's Rent A Shade Jerry Smallwood 903-848-7273 – home 903-880-3750 – cell Canopy Sales & Rentals</p>	<p>JW & BC Tables Row 50, Lot 2370 Row 51, Lot 82 & 83 Clay Asbill 903-738-4928 – cell tables & chairs</p>
<p>Market Rental – Jerry Dees Tables, Canopies, & Backdrops Row 37, Lot T532 Jerry Dees jerrydees@hotmail.com 903-780-4887</p>	<p>Morgan Tent Rental Brent Morgan 417-264-2541 – home 417-257-9660 – cell 417-256-0973 – work tents</p>
<p>RRR Row 11, Lots 1870-1871 Charles Mitchell 903-567-4380 – home 903-385-0477 – cell backdrops, tents & tables</p>	

FIRST MONDAY

Row VI

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Arbore

21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40
G118	G117	G116	G115	G114	G113	G112	G111	G110	G109	G108	G107	G106	G105	G104	G103	G102	G101	G100	G99
G119	G210	G111	G221	G23	G24	G20	G21	G22	G23	G24	G25	G26	G27	G28	G29	G30	G31	G32	G33
G04	G13	G12	G11	G10	G09	G08	G07	G06	G05	G04	G03	G02	G01	G00	G99	G98	G97	G96	G95

0	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
G11	G07	G06	G05	G04	G03	G02	G01	G00	G99	G98	G97	G96	G95	G94	G93	G92	G91	G90	G89
G20	G11	G11	G12	G13	G14	G15	G16	G17	G18	G19	G20	G21	G22	G23	G24	G25	G26	G27	G28
G44	G45	G46	G47	G48	G49	G50	G51	G52	G53	G54	G55	G56	G57	G58	G59	G60	G61	G62	G63

22	23	24	25	26	27	28	29	30	31	32	33
G84	G85	G86	G87	G88	G89	G90	G91	G92	G93	G94	G95

34	35	36	37	38	39	40	41	42
G16	G17	G18	G19	G20	G21	G22	G23	G24

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34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53
G00	G00	G00	G07	G08	G09	G10	G11	G12	G13	G14	G15	G16	G17	G18	G19	G20	G21	G22	G23
G91	G12	G03	G04	G05	G06	G07	G08	G09	G10	G11	G12	G13	G14	G15	G16	G17	G18	G19	G20
G126	G120	G121	G123	G122	G121	G120	G119	G118	G117	G116	G115	G114	G113	G112	G111	G110	G109	G108	G107

TRADE CENTER I

427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446
G127	G128	G129	G130	G131	G132	G133	G134	G135	G136	G137	G138	G139	G140	G141	G142	G143	G144	G145	G146
G137	G138	G139	G140	G141	G142	G143	G144	G145	G146	G147	G148	G149	G150	G151	G152	G153	G154	G155	G156

Row 29

DP 85	D 115
DP 82	D 117
DP 81	D 115
DP 80	D 115
DP 79	D 114
DP 78	D 115
DP 77	D 112
DP 76	D 117
DP 75	D 110
DP 74	D 109
DP 73	D 108
DP 72	D 107
DP 71	D 105
DP 70	D 105
DP 69	D 104
DP 68	D 103
DP 67	D 102
DP 66	D 101
DP 65	D 100
DP 64	D 99

D 1	DP 1
D 2	DP 2
D 3	DP 3
D 4	DP 4
D 5	DP 4
D 6	DP 5
D 7	DP 6
D 8	DP 7
D 9	DP 8
D 10	DP 8
D 11	DP 8
D 12	DP 10
D 13	DP 11
D 14	DP 12
D 15	DP 13
D 16	DP 13
D 17	DP 14
D 18	DP 15
D 19	DP 15
D 20	DP 15
D 21	DP 17
D 22	DP 17

Row 11

DP 77	D 98
DP 76	D 97
DP 75	D 95
DP 74	D 94
DP 73	D 93
DP 72	D 92
DP 71	D 91
DP 70	D 90
DP 69	D 89
DP 68	D 88
DP 67	D 87
DP 66	D 86
DP 65	D 85
DP 64	D 84
DP 63	D 83
DP 62	D 82
DP 61	D 81
DP 60	D 80
DP 59	D 79

D 23	DP 18
D 24	DP 19
D 25	DP 20
D 26	DP 21
D 27	DP 22
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D 29	DP 24
D 30	DP 25
D 31	DP 26
D 32	DP 27
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D 36	DP 31
D 37	DP 32
D 38	DP 33
D 39	DP 34
D 40	DP 35
D 41	DP 36
D 42	DP 37

Row 27

DP 62	D 78
DP 61	D 77
DP 60	D 76
DP 59	D 75
DP 58	D 74
DP 57	D 73
DP 56	D 72
DP 55	D 71
DP 54	D 70
DP 53	D 69
DP 52	D 68
DP 51	D 67
DP 50	D 66
DP 49	D 65
DP 48	D 64
DP 47	D 63
DP 46	D 62
DP 45	D 61

D 43	DP 38
D 44	DP 39
D 45	DP 40
D 46	DP 41
D 47	DP 42
D 48	DP 43
D 49	DP 44
D 48	DP 45
D 50	DP 46
D 51	DP 47
D 52	DP 48
D 53	DP 49
D 54	DP 50
D 55	DP 51
D 56	DP 52
D 57	DP 53
D 58	DP 54
D 59	DP 55
D 60	DP 56

Row 25

Row 11

First Monday Trade Center III

Trade Center III

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EP 12
EP 13
EP 14
EP 15
EP 16

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Trade Center IV

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E 43

Blue Bathroom

Row 94/Original Pavilion I

Arbor III

EP71 EP72 EP73 EP74 EP75 EP76 EP77 EP78
EP79 EP80 EP81 EP82 EP83 EP84 EP85 EP86